

The Berry Forum

Terms of Reference

Infrastructure & Facilities Review Group (IFRG)

Purpose / role of the IFRG:

- Coordinate community action to help –
 - “provide a high level of well maintained infrastructure appropriate to the needs of both the local community and visitors arriving at the gateway to the Shoalhaven”
 - “build an engaged and healthy community through the provision of quality leisure and cultural facilities and activities”.
- Work with other stakeholder organisations to achieve the following strategic focus objectives listed under “Themes 2&3” in the Berry Community Strategic Plan:
 - Prepare cycle and walking path priority plans
 - Prepare a Street Tree Master Plan
 - Identify locations for more car parking in and around the town
 - Identify sites for additional public toilets
 - Establish a database to prioritise improvements to roads, footpaths, gutters, etc.
 - Advocate for improved telecommunications and banking facilities
 - Prepare a prioritised plan for maintaining and making better use of heritage buildings
 - Investigate need for improvements to swimming pool and access to Sport & Rec facilities.
- Liaise with Shoalhaven City Council as required to discuss priorities and plans.
- Report to the Berry Forum Committee as required on direction and progress and maintain close liaison with other Forum Review Groups to ensure consistency of planning and advocacy
- The PDRG will not determine outcomes, but will be impartial in facilitating the wishes of the broader community, acknowledging that sometimes compromise outcomes may be required.

Membership:

- The IFRG Group should ideally comprise 6- 8 members, with a minimum of 2 being from the Forum Committee, and ideally one from Council.
- The IFRG will be chaired by one of the Berry Forum Committee representatives.

Reporting / accountability:

- The IFRG will regularly report on its activities to the Forum Committee through its Chair

Working methods / ways of working:

- The IFRG will seek to develop a consultation methodology that balances the wishes of the community with the resource limitations of Council and other stakeholders to ensure that facilities are developed to meet community wishes, and that assets are managed correctly.

Meetings:

- Frequency, format and administration of meetings to be determined and finalised by the Group at its first meeting

Review:

- Quarterly review of the relevance and value of the group’s work and the terms of reference