

# The Berry Forum

## Terms of Reference

### Town Centre Review Group (TCRG)

#### **Purpose / role of the TCRG:**

- Coordinate community action to help “develop an inviting town centre that highlights Berry’s atmosphere and appeal, providing a pleasurable experience for both residents and visitors”.
- Work with other stakeholder organisations to achieve the following objectives listed under “Theme 1” in the Berry Community Strategic Plan:
  - 1 Develop options for changes to the way the town centre is used, including -
    - Exploring traffic flow and vehicle access options
    - Options for increasing pedestrian priority and connections
    - Utilising more public art and creating lively spaces
    - Opportunities for a town centre green space and/or formal town square
    - Locations for additional seating and street furniture
  - 2 Identify strategies to reinforce the heritage character of the town, including -
    - Shop front improvements
    - Consistency in colours and signage
    - Potential for heritage lighting and planters
- Liaise with Shoalhaven City Council as required to discuss priorities and plans.
- Report to the Berry Forum Committee as required on direction and progress and maintain close liaison with other Forum Review Groups to ensure consistency of planning and advocacy
- The TCRG will not determine outcomes, but will be impartial in facilitating the wishes of the broader community, acknowledging that sometimes compromise outcomes may be required.

#### **Membership:**

- The TCRG Group should ideally comprise 6- 8 members, with a minimum of 2 being from the Forum Committee, and ideally one from Council.
- The TCRG will be chaired by one of the Berry Forum Committee representatives.

#### **Reporting / accountability:**

- The TCRG will regularly report on its activities to the Forum Committee through its Chair

#### **Working methods / ways of working:**

- The TCRG will seek to develop a consultation methodology that balances the wishes of the community with the resource limitations of Council and other stakeholders to ensure that facilities are developed to meet community wishes, and that assets are managed correctly.

#### **Meetings:**

- Frequency, format and administration of meetings to be determined and finalised by the Group at its first meeting

#### **Review:**

- Quarterly review of the relevance and value of the group’s work and the terms of reference